

*New Durham Board of Selectmen Meeting  
November 14, 2016*

**NEW DURHAM BOARD OF SELECTMEN  
New Durham Fire Community Room  
November 14, 2016, 1:00p.m.**

**Present**

Chair David Bickford  
Selectman David Swenson  
Selectman Gregory Anthes

**Also Present:**

Scott Kinmond, Town Administrator

**Call to Order**

Chair Bickford called the meeting to order at 1:06p.m.

**Old Business**

Town Administrator Kinmond noted there is one account for review. He is still waiting to hear back from the auditors relative to the audit but there is a government form that will need to be completed. Selectman Anthes is opposed to delaying this further.

Town Administrator Kinmond distributed copies of an injury report for a firefighter from over the weekend. Ms. Nadeau is notifying Primex.

TA Kinmond stated the annual Senior Meal is scheduled for December 4, at 12:00 noon at the New Durham Elementary School. Town Administrator Kinmond stated it is not funded by the General Fund; there was discussion about the Fire Company putting this together in the past and whether the Parks and Recreation Commission is involved. The Fire Company is currently not involved.

Chair Bickford stated a test hole was dug last week for the potential future Library parking lot; the results indicate viability for a parking lot although it may need some base enhancement.

**Budget Review**

Town Administrator Kinmond stated there was a series of accounts that had changes after review by the Budget Committee.

**4153- Legal Fees**

Budget Committee recommended it be funded \$30,000.

**Selectman Swenson made a motion to change the previously approved Account 4153 to the new Budget Committee approved number of \$30,000. Chair Bickford seconded the motion.** Discussion: Chair Bickford stated he voted against this in the Budget Committee; he is concerned about potential lawsuits. **Motion passed 3-0.**

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**4155- Personnel**

**Chair Bickford made a motion to change the previously approved Account 4155 to the new total of \$38,803. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

This corrects Line 20-210 Health Insurance to reflect updated quotes.

**4191 – Planning Board**

**Chair Bickford made a motion to change the previously approved Account 4191 to the new total of \$3,075. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

This changes Line 10-391 to \$150, Line 10-580 to \$150, and Line 10-670 to \$100 and aligns with Budget Committee approval.

**4194 – Town Buildings**

**Chair Bickford made a motion to change the previously approved account 4194 to the new total of \$27,656. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

Remove \$250 from Line 10-439 and aligns with Budget Committee approval.

**4195 – Cemetery**

There was discussion of the costs for digging graves in the cemetery. Selectman Anthes stated they need to consider charging more for grave openings to cover the costs to the Town. No Select Board action taken to align with Budget Committee at this time. TA Kinmond said he would determine the actual cost for a full grave burial.

**4520 – Parks and Recreation Commission**

The changes by the Budget Committee were reviewed and discussed.

**Selectman Swenson made a motion to rescind the prior action on Account 4520 to the new total \$61,182. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

This corrects Line 10-635 to \$0 and aligns total with total budgeted with Budget Committee approval.

**4612 – Conservation**

**Selectman Swenson made a motion to rescind the prior action on Account 4612 to reduce the Line 20-550 by \$50 for a new Account total of \$1,795. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

**4210 – Police**

The changes were reviewed and discussed.

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**Selectman Swenson made a motion to rescind the prior action on Account 4210, correcting Line 10-110 to \$194,126 and Line 10-635 using \$2.50/gal for a Line total of \$12,750 with an Account total of \$488,079. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

**Other**

Fire Chief Varney entered the meeting and gave an update to the Board of Selectmen on the status of the ambulance repairs. It appears the problems may be with the engine, not transmission. The potential costs and urgency of the repair were discussed. It was noted a loaner would be provided by a potential ambulance vendor, only requiring the Town to provide insurance coverage for the vehicle. There was discussion of using mutual aid during the interim.

**Budget Review (Cont'd)**

**4312 – Highway Department**

**Selectman Swenson made a motion to modify line 10-110 to the rate of pay to \$20/per hour for the Highway Assistant Supervisor and adjusting line 10-635 using a rate of \$2.50/gal for a line total of \$8,750 and for an Account 4312 total of \$828,356. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

**4723 – TAN**

**Selectman Swenson made a motion to rescind the prior motion to make Account 4723 TAN at \$1.00. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

This aligns with the Budget Committee approval for this Account

**Future Meeting**

November 28, 2016, 7:00p.m. – Town Hall

**Approval of Minutes**

Meeting of November 1, 2016 – Edits were made. **Selectman Swenson made a motion to approve the minutes as amended. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

Meeting of October 18, 2016 – Edits were made. **Selectman Swenson made a motion to approve the minutes as amended. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

Meeting of October 17, 2016 – Edits were made. **Selectman Swenson made a motion to approve the minutes as amended. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

**Chair Bickford made a motion to enter non-public session pursuant to RSA 91-A: 3 II (c)- matter which, if discussed in public would likely affect adversely the reputation of any person. Selectman Anthes seconded the motion.**

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**Roll Call: Selectman Swenson – Aye; Selectman Anthes – Aye; Chair Bickford – Aye. Motion passed 3 – 0 – 0.**

The Board entered nonpublic session at 3:45p.m.  
The Board reentered public session at 4:26 p.m.

The meeting was adjourned at

Respectfully Submitted,

Jennifer Riel, Recording Secretary

Final Approved 01-09-17